

Certified Nurse Aide

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Syllabus for MOCC Certified Nurse Aide Program

Course Description

Nursing services is a one-year program that introduces students to the nursing profession. Major components include: patient assessment, personal care administration, medical terminology, medical math, CPR and professional clinical experiences. The curriculum is designed to meet the demands of the student and the changes taking place in health care. Significant segments of class time are devoted to learning technical skills to be used in a nursing career. Included are all aspects of personal care, taking vital signs and learning transfer techniques. Students will also learn the importance of proper communication, team work, healthcare safety, and exploration in technological trends including bio technology.

Upon completion of the course, students may be eligible to take the state test to become a Certified Nurse Assistant (CNA).

Objectives of the Program

These objectives identify minimum performance of graduates upon successful completion of the program:

1. Provide basic nursing assistant care to clients in the health care setting while assisting residents to maintain functional independence.
2. Provide emotional, physical and psychological support to clients in the health care setting.
3. Exhibit professional conduct, appearance, and ethical behavior when providing nursing assistant care.
4. Demonstrate skills which provide for the restorative needs of clients.
5. Demonstrate effective oral communication in maintaining relationships with residents, families and other health care members.
6. Perform nursing assistant care with regard to the principles of infection control.
7. Maintain the rights of clients.

Course Content

1. Academic Foundations- Includes body systems and medical math
2. Communications- How to communicate in the health care setting
3. Health Care Systems- Explore the various health Care settings
4. Employability Skills- Realize necessary skills to become employed
5. Legal Responsibilities-Learn legal requirements of the CNA
6. Ethics- Gain understanding of acceptable ethical practices
7. Safety Practices-Study the effects of proper infections control practices
8. Teamwork-Understand functions of the healthcare team
9. Health Maintenance Practices- Explore fundamentals of wellness
10. Technical Skills- Apply technical skills for healthcare career
11. Information Technology-Understand proper use of information technology
12. Career Ready Practices- Explore functions of a CNA in a Nursing Home

Grading Guidelines

Students need to pass each CNA test with a score of 80% or better. If students do not pass the tests, they will not be able to participate in clinicals and therefore are not eligible to take the State exam for certification. At this point, students still may continue with the class for High School credit. Cheating will not be tolerated and will result in a severe reduction in a student's career readiness grade and possible removal from the CNA certification track. All students may take as long as needed to take tests and quizzes. Grading Categories are as follows; 70% Quizzes, Test and Skills, 30% Career Readiness Grade.

Immunization Information

It will be the student's responsibility to have all immunization current including a flu shot and Tb test. This is a requirement for working with elders in the clinical setting due to the often compromised ability to fight infections. Information about scrubs will be presented in the fall.

Uniform Policy

Full scrubs will be worn for clinical experiences and field trips. Purchasing scrubs will be the responsibility of each student. Pajamas should not be worn during class days with the exception of spirit day events.

Cell Phone Policy

Cell phones will be placed in the cell phone holder at the beginning of class. Cell phones are available to be used during break times in the classroom. Phones should not be taken out of the classroom for breaks. If you must communicate with your student during class time, please call 231-796-5805, ext. 142 and leave a message.

Attendance Policy

The Certified Nurse Aide (CNA) program at MOCC is a State certified program. We place a strong emphasis on attendance. Historically, there is a direct correlation between good attendance and achievement. Students will be responsible for calling MOCC as soon as they realize they will not be attending and leave a message for the instructor; or text the instructor on the supplied cell number. The number for the CNA class is 231-796-5805 ext. 1142. Students who miss more than 4 days per term (Six terms total at MOCC) will not be a candidate to take the State certification test. The student may continue on for High School credit, but are not eligible to become a Certified Nurse Aide. Extenuating circumstances will be considered. This aligns with State guidelines for our program.

CNA Information

Many doors may be opened for future employment if students take the final step to becoming a CNA and test at the state level. There will be a criminal history check on all students as required to work in any medical field. You cannot become certified if you have certain legal charges. The cost for this State test is approximately \$145.00. Please be informed that a student's name will be placed on the Michigan Nurse Aide Registry after becoming certified with the State of Michigan. If you have any questions, please feel free to call at 231-796-5805 ext. 1142. More information can be obtained at the following website: Mich.gov/LARA/CNA

Please sign below that you are aware that your student will be placed on the Michigan Nurse Aide Registry after passing the State certification test, and that you have read the syllabus.

We have read and are aware of the above information.

Date _____ Student Signature _____

Date _____ Parent/Guardian Signature _____