
	<p>Megan Cain, Instructor 15830 S. Bronson Ave Big Rapids, MI 49307 Ph: (231) 796-7805 ext. 1119 Em: mcain@moisd.org</p>	
---	--	---

Course Syllabus: 2024-2025

Course Name: Educators Academy Program

CIP: 13.0000

PSN: 21346

Instructor Credentials:

Bachelor of Science in Education - Central Michigan University

- Language Arts (BX) K-9
- Mathematics (EX) K-9
- Middle Level Specialization (ZL) 5-9
- Physical Education (MB) K-9

Masters of Arts in Education – Central Michigan University

Course Description: The Educator Academy is a one-year program. Teacher cadets begin by learning foundational skills to be successful in a classroom including developing relationships and creating a safe environment. Working alongside veteran teachers each week, cadets will practice these skills in their community. A realistic understanding of teaching as a career will be achieved through assignments and experience in a variety of subjects, settings, and grade levels.

Course Materials/Resources: Text: Teach: Introduction to Education by Janice Koch
MI-YDA Candidate Information Packet and Dashboard

Course Objectives:

1. To gain knowledge that enables students to decide whether working in the field of education is a suitable, personal career goal.
2. To develop and show responsibility in work performance.
3. To learn how to study the growth and development of children.
4. To recognize the physical, social, emotional, and intellectual abilities and needs of children.
5. To understand how children learn and the importance of play in their development.
6. To learn how parents and teachers influence the growth and development of the child.
7. To recognize the barriers and disabilities preventing children from learning to the best of their ability.
8. To understand how children learn and the best practices in teaching.
9. To plan and implement teacher directed activities with children.
10. To develop a digital portfolio for use throughout the student’s career.
11. To demonstrate basic communication and problem solving skills necessary for application in the teaching profession.

Course Content (Perkins Competency Codes)

A1 – A8:	Health, Safety & Wellness Ethics & Professional Growth Cultural Competency
B1 – B8	Strategic Partnerships Special Partnerships & Diverse Learners Program Development
C1 – C8	Social-Emotional Growth & Development Physical Growth & Development Cognitive Growth & Development
D1 – D5	Instructional Strategies Lesson Planning Classroom Management
E1 – E6	Assessment WBL & Clinical Placement Career Ready Practices

Course Requirements:



Students will be required to do field placement with children 3 days a week in different locations throughout the first year. All students will be given opportunities to attend a minimum of one field experience each semester in their local school district. The student will be required to get signatures of permission from parents, administration at their high school and host school, and mentor teacher and file a training agreement with the work-based learning coordinator at MOCC. Health and safety trainings will need to be completed prior to entering the mentor classroom. Students must be on-track to graduate and have a record of good attendance.

Methods of Evaluation:

Classwork and Unit Assessments: Students will engage in assignments through Google Classroom and assessments aligned to unit learning goals. Select assignments will be uploaded onto the student's digital portfolio and the MI-YDA dashboard site.

Work-based learning: When attending their mentorships, students will log a daily entry on their timesheet. The entry should include information about their role and responsibilities while assisting in the classroom, and record reflections tied to course content. Students will email their host teachers at the start of each week with any schedule changes and to share topics we are studying for that week.

Reflective Paper: At the end of each placement, students will use their daily field notes to complete a mentorship reflection paper. The paper will consist of three main parts. First, the students will describe their placement school, their mentor teacher, and their roles and responsibilities within the classroom. Second, students will use prompts to reflect on new understandings or skills they acquired in their placement. Lastly, students will identify goals for their next mentorship placement.

	<p>Megan Cain, Instructor 15830 S. Bronson Ave Big Rapids, MI 49307 Ph: (231) 796-7805 ext. 1119 Em: mcain@moisd.org</p>	
---	--	---

Grading Scale (70% CTE Technical, Pathway and Cluster Standards)

A	100 -93	C	76.99 – 73
A-	92.99 – 90	*C-	72.99 – 70
B+	89.99 – 87	D+	69.99 – 67
**B	86.99 – 83	D	66.99 – 63
B-	82.99 – 80	D-	62.99 – 60
C+	79.99 – 77	F	59.99 – 0

Program Grading:

10% Google Classroom Assignments 20% Assessments 30% Career-readiness 40% Work-based learning

***To complete the program, you must get a C- or higher overall.**

****For college credits, a B or better overall is required.**

Classroom Expectations: All students will be provided with a copy of the Mecosta-Osceola Career Center Handbook which is covered in class. Each student is expected to comply fully with all the rules and regulations of the Career Center. If a student refuses to abide by the rules and regulations of the Career Center, that student may be excluded from participation in this program.

Cell Phone: Cell phones should be turned off and put away immediately after clocking in through Remind. At no point should a cell phone be visible or used during class or the mentorship experience.

Educator Academy students should never use their phones to photograph children in their placement classroom or post pictures of children on social media.

Confidentiality: Federal legislation (FERPA) protects the confidentiality of student educational information and rights. Educator Academy students should not post on social media or discuss student information with family members or others.

Dress Code: Pre-professional students are role models for young children. Everything you do will be imitated. Cleanliness and positive personal grooming are essential to becoming professional. All students will dress appropriately for the classroom. This includes but not limited to: athletic wear, jeans that have holes above the knee, no loose fitting tops with scoop necks, deep V-cut shirts or shirts that show the midriff. If students fail to wear proper attire they will be asked to change. If behavior continues disciplinary actions may occur - see disciplinary policy in the MOCC handbook. The standards were set so the children will be positively influenced.

Student ID's: All students are required to wear their student identification badge while at work-based learning sites. Student ID's are provided by the MOCC. If a student loses their ID badge and a replacement is needed there is an additional cost.

Reporting Absences: Absences will affect your Career Readiness score. If you are going to be absent for any reason, you must do the following.



If absent on a job placement day: Immediately contact a mentor AND your Educator Academy Instructor before the start of your scheduled arrival time and complete the virtual observation alternate assignment on the Google Classroom within 2 days.

If absent on a MOCC class day: Use Remind to contact your Teacher Academy Instructor and check Google Classroom for any posted work and/or resources. Handouts can be received upon your return to MOCC at the next scheduled classtime.

No Call- No Show: Good attendance is a professional expectation in all career fields. This is *especially true* in the field of education. Pre-arranged absences for appointments can be submitted through the Google Form on the Classroom site. When an absence is unavoidable (sickness, events at local school, family events, etc.) it is expected that Educator Academy students communicate these absences well in advance or as soon as possible. If you are unexpectedly unable to attend your job placement, you must contact your mentor and instructor immediately. Failure to do so before your scheduled arrival time will be considered a no-call-no-show and can result in suspension from the program.

Notice of Non-discrimination Policy

It is the policy of the Mecosta-Osceola Area Intermediate School District that no staff member, candidate for employment, program participant, or recipient of services shall experience discrimination on the basis of race, color, national origin, ethnicity, religion, sex (including pregnancy, gender identity, and sexual orientation), height, weight, marital status, age, disability, genetic information, veteran status, military service, or any other legally protected class, in its programs and activities, including employment opportunities. The MOISD is an equal opportunity employer.

	<p>Megan Cain, Instructor 15830 S. Bronson Ave Big Rapids, MI 49307 Ph: (231) 796-7805 ext. 1119 Em: mcain@moisd.org</p>	
---	--	---

If students do not meet expectations at MOCC or a mentorship site are at risk of:

1. Not being placed in a mentorship until an action plan is developed.
2. Mentorship suspension from WBL.
3. Dismissal from the Educator Academy program.

Student and Guardian Signature Page

I have read/reviewed and discussed the policies and responsibilities outlined in the Educator Academy Handbook with Mrs. Cain. I am fully aware of what is expected of me, (student) and my young adult (parent/guardian).

Educator Academy Student Name (printed)

Educator Academy Student Signature

Parent or Guardian Signature

Date